Milton-under-Wychwood Parish Council

To all members of the Parish Council

You are summoned to attend the Meeting of the Council, to be held at Milton-under-Wychwood Village Hall on Wednesday 16th October 2024 at 19.30.

V. Oliveri
Mrs Vanessa Oliveri
Parish Clerk

Agenda

1. **Apologies for absence**

2. **Declaration of Interests**

3. **Proposal to approve the minutes of the September PC meeting**

4. **Matters arising from the September meeting**

5. **Public session for all items related to this Agenda**

6. **To receive the following reports:**
6.1 **Chairman's report (GS)**
6.2 **District Councillor's report (AC)**
6.3 **County Councillor's report (LL)**

7. **Planning (PW/PR/JH)**
7.1 Neighbourhood Plan review – Cllr J Pratt to provide an update on the Neighbourhood Plan review.
7.2 Planning Application Ref No: 24/02360/HHD – Primo Corner, The Heath - Construction of detached oak framed double carport with storage to rear and loft area and solar panels to rear roof slope.
7.3 Planning Application Ref No: 24/02539/HHD – Whitlands, Green Lane - Demolition of existing conservatory. Construction of new larger conservatory and access ramp to rear elevation.
7.4 Planning Application Ref No: 24/02491/HHD – 15 Poplar Farm Close - Erection of single storey rear extension and proposed pitched roof to garage and porch.
7.5 Planning Application Ref No: 24/02416/LBC – Stone Porch, 38 High Street - Replacement of four windows.

8. RFO report (CT)
8.1 RFO report- To receive and approve the RFO report.
8.2 September 2024 Summary – Propose acceptance of the summary.

9 Annual Governance & Accountability Return (AGAR) 2023/24
9.1 External Auditor's Report & Closure Letter: To review and note AGAR Section 3 and recommendations.
9.2 Notice of Conclusion of Audit: To note the publication of the notice of Conclusion of Audit.

10. **S137 applications**

10.1 Village Hall solar panel S137 application – To discuss and decide upon a S137 grant application received from the Village Hall Committee to have solar panels installed on the Village Hall.

11. **Village green**

11.1 Insurance claim update – To receive an update. (CT)

11.2 Football pitch improvement update (GS on behalf of GA)

11.3 Play equipment safety checks – To discuss the proposed rota for regular checks and action any jobs arising from the safety checks. (GS)

11.4 OALC routine inspection course on 2nd April 2025 – to decide attendance on the course.

11.5 Christmas Tree – To agree date for delivery and installation of the Christmas tree and carols around the Christmas tree on Christmas Eve.

12 MSA new lease (GS) – To receive an update on the MSA new lease.

13 Update on church wall repairs (GS)

14 Bench cleaning – review proposal for further benches to be cleaned (GS)

15 Biodiversity plan (GS)

15.1 Update on actions since the last meeting (Hedgerow heroes; fruit trees; marketing and communications).

15.2 Sarah's Meadow – To discuss and agree specific actions.

15.3 Churchyard – update on discussions so far.

16 **Road Traffic Regulation Order –** To note a Road Traffic Regulation Order has been received regarding installation of new low voltage power supply – section of Church Road, outside Little Hill Barn from 7/1/2025 – 14/1/2025.

17 **Public session for non-Agenda items**

18 **AOB.**

19 **Date of Next Meeting: 20 November 2024**