Milton-under-Wychwood Parish Council

15th November 2024

To all members of the Parish Council

You are summoned to attend the Meeting of the Council, to be held at Milton-under-Wychwood Village Hall on Wednesday 20th November 2024 at 19.30.

V. Oliveri
Mrs Vanessa Oliveri
Parish Clerk

Agenda

1. **Apologies for absence**

2. **Declaration of Interests**

3. **Proposal to approve the minutes of the October PC meeting**

4. **Matters arising from the October meeting**

5. **Public session for all items related to this Agenda**

6. **To receive the following reports:**
6.1 **Chairman's report (GS)**
6.2 **District Councillor's report (AC)**
6.3 **County Councillor's report (LL)**

7. **Planning (PW/PR/JH)**
7.1 Ref: 24/02789/HHD – 12 Jubilee Lane: Demolition of existing utility room and erection of new rear single storey extension.
7.2 Ref: 24/02854/HHD – Harrys Cottage, Upper Milton: Erection of oak frames orangery following removal of existing conservatory.

8. RFO report (CT)
8.1 RFO report- To receive and approve the RFO report.
8.2 October 2024 Summary – Propose acceptance of the summary.

9. Finance sub-committee
9.1 Sub-committee report of meeting on 28/10/24.
9.2 Proposed budget for 2025/26 – to receive and approve the draft budget.
9.3 Precept for 2025/26 – to propose acceptance of the precept contained in the draft budget
9.4 To review and approve a draft rolling plan prediction for 2025-2029
9.5 To review and approve the PC's Risk Register.
9.6 RFO Contract – The committee agreed to recommend to the November PC meeting to employ Chris Trotman as a paid RFO as from 1st January 2025, for twenty-five hours per month. The RFO was to go onto the same pay scale as the Parish Clerk.
9.7 The PC to confirm the Parish Clerk's pay scale.
9.8 The PC to note that the NALC pay increases had now been awarded and were effective as from 01/04/2024. The RFO had notified the payroll firm accordingly.

9.9 To agree to update the grass cutting contract and map to include additional areas in the village which require the grass to be cut. To agree to obtain a quote for the additional areas to be included in the contract.

10. S137 applications

10.1 Wild about the Wychwoods.

11. Village green

11.1 Football pitch improvement update (GA)
11.2 Car park re-surfacing and S106 form update
11.3 Play equipment safety checks – To review experience from the first two checks (GS)
11.4 Update on discussions with the Charity Commission

12. MSA new lease (GS)

12.1 To agree the proposed new lease
12.2 To approve revised legal costs

13. Biodiversity plan (GS)

13.1 Hedgerow Heroes dates and activities
13.2 Potential TOE grant for Sarah's Meadow

14. **Consultation on the potential to hold meetings remotely** – The PC to approve to responding to the consultation and to agree a response.

15. **Temporary Toad Closure at MUW, Church Road –** A notification has been received from OCC notifying the PC of a temporary road closure to apply to a length of Church Road, MUW whilst installation of a domestic metered water supply is carried out by Network Plus Services Ltd, from 29th January 2025 – 1st February 2025, 24 hours per day.

16. **Public session for non-Agenda items**

17. **AOB.**

18. **Date of Next Meeting: 15 January 2025**