Milton-under-Wychwood Parish Council

11th July 2025

To all members of the Parish Council

You are summoned to attend the Meeting of the Council, to be held at Milton-under-Wychwood Village Hall on Wednesday 16th July 2025 at 19.30.

V. Oliveri
Mrs Vanessa Oliveri
Parish Clerk

Agenda

1. **Apologies for absence**

2. **Declaration of Interests**

3. **Proposal to approve the minutes of the 18th June PC meeting**

4. **Matters arising from the June meeting**

5. **Public session for all items related to this Agenda**

6. **To receive the following reports:**
6.1 **Chairman's report (GS)**
6.2 **District Councillor's report**
6.3 **County Councillor's report (LL)**

7. **Planning (PW/PR/JH)**
7.1 Draft Local Plan consultation update (JP)
7.2 No planning applications received at point of sending agenda out, but the PC will consider planning applications received prior to the meeting.

8. **Review of policies:**
8.1 To receive and approve the Freedom of Information policy.
8.2 To receive and approve the Internal Financial Controls Statement.
8.3 To receive and approve the PC's Privacy Policy.
8.4 To receive and approve the PC's Complaint Procedure.

9. RFO report (CT)
9.1 RFO report- To receive and approve the RFO report.
9.2 June Summary – Propose acceptance of the summary.
9.3 To receive and approve Q1 statement.
9.4 To approve invoices for immediate payment: - HMRC, HSBC, Salaries, Invoices that would incur late payment penalties, Emergency items to allow the PC to continue to function and defibrillator items.
9.5 To receive and approve the updated Asset Register.

10. Fincom meeting report (JP)

10.1 To receive and approve the Finance Committee minutes dated 3rd July 2025.

10.2 To discuss recommendations arising from the Finance Committee meeting.

11. Village green

11.1 Football pitch improvement update (GS)- To receive an update.

11.2 Car park re-surfacing update (GS) – To receive an update.

11.3 Play equipment safety checks and remediation (PR/GS) – Confirmation on that the order has been placed for Playdale to repair the aerial runway spring and locking cap.

11.4 Proposal to submit a S106 bid for £3,765 to repair/maintain other items of play equipment.

12. Biodiversity plan (GS/PW)

12.1 Update on award of a TOE grant for Sarah's Meadow – impending Management Plan visit by Wild Oxfordshire.

13. Section 137 grants

13.1 Life Centre – To receive and consider a Section 137 grant application.

13.2 MUW Community Orchard – To receive and consider a Section 137 grant application.

13.3 1st Wychwood's Scouts – To receive and consider a Section 137 grant application.

13.4 Wild About The Wychwood's – To receive and consider a Section 137 grant application.

14. Insurance quotations – To receive insurance quotations and agree to select recommended quotation.

15. Recruitment of additional councillors – confirmation of Glynn Allcock standing down.

16. **Tree Preservation Order –** To note that a TPO application has been submitted to WODC to apply for TPO's on three trees in the vicarage Field plot.

17. **Winter Preparedness –** To discuss and agree if the PC require additional salt or salt bins ahead of the winter months.

18. **Pedestrian Exit to St Judes –** To discuss additional signs and cost for St Judes pedestrian exit.

19. **Food Van (JH) –** To consider an enquiry received to have a food van use the car park by the recreation ground.

20. **Public session for non-Agenda items**

21. **AOB.**

22. **Date of Next Meeting: 17th September 2025**

NOTE: Meeting of MARC Trustees directly after the Parish Council meeting.