Milton-under-Wychwood Parish Council

15th May 2026

To all members of the Parish Council

You are summoned to attend the Annual General Meeting of the Council, to be held at Milton-under-Wychwood Village Hall on Wednesday 20th May 2026 at 19.30.

V. Oliveri
Mrs Vanessa Oliveri
Parish Clerk

Agenda

1. To elect a Chairman for 2026/27 - Chairman to sign a declaration form.

2. To elect a Vice-Chairman for 2026/27 – Vice-Chairman to sign a declaration form.

3. **Apologies for absence**

4. **Declaration of Interests**

5. **Proposal to approve the minutes of the 15th April PC meeting**

6. **Matters arising from the 15th April meeting**

7. **Public session for all items related to this Agenda**

8. **To receive the following reports:**
   - 8.1. **District Councillor's report (AC)**
   - 8.2. **County Councillor's report (LL)**

9. **Planning (PW/JH)**
   - 9.1. **Planning applications**

     Ref: 26/00751/HHD 23 Wychwood Close, MUW
     Removal of existing conservatory and garage. Erection of a single storey rear extension, side porch and detached store and home office.
     Ref: 26/00822/FUL Dashwood House, Shipton Road, MUW
     Proposed change of use of rear commercial space (existing room G9) to form ancillary space in form of domestic kitchen to existing dwelling house.
     Ref: 26/00823/HHD The White House, Lyneham Road, MUW
     Erection of a replacement carport with first floor studio.

10. **Finance**
    - **10.1. RFO report- To receive and approve the RFO report for April**
    - **10.2. April summary – Propose acceptance of the summary**
    - **10.3. Information Commissioners Office –** To consider an annual membership with the ICO.
    - **10.4. Section 137 grant applications**
      a) Wychwood school
      b) Sustainable Wychwoods – Community Orchard and Repair Café

c) WOCT
d) 1st Wychwoods Scout Group

11. The Annual Parish Meeting – confirmation of topics and format

12. Village green

12.1. Football pitch improvement update (GS) - To receive an update.
12.2. Car park re-surfacing (GS) – To receive an update on funds, gate restoration and signage
12.3. Play equipment safety checks and remediation (PR/GS) – confirmation that safety checks are being carried out per schedule and agree a repair and maintenance session
12.4. Tree work proposed by Muddy Spades

13. Tree surgery quotes for priorities identified in the tree survey

14. Biodiversity plan (GS/PW)

14.1. Proposal to construct a leaky dam
14.2. Planting of wild flower seed and plugs

15. **TVP grant for a speed indicator and monitoring device**

16. **Website Accessibility Statement –** To receive and approve a Website Accessibility Statement.

17. **Great Big Green Week**

18. Sub-committee and Cllr responsibilities

18.1 To confirm membership of the Finance sub-committee and the Planning sub-committee.
18.2 To confirm Councillor responsibilities.

19. Staffing

Lengthsman Contract – To receive details of the revised Lengthsman Contract.
Parish Clerk – To note the resignation of the Parish Clerk and to decide to advertise the vacancy.

20. **Public session for non-Agenda items**

21. AOB

22. **Date of Next Meeting: 17th June 2026**