Milton-under-Wychwood Parish Council

16th January 2026

To all members of the Parish Council

You are summoned to attend the Meeting of the Council, to be held at Milton-under-Wychwood Village Hall on Wednesday 21st January 2026 at 19.30.

V. Oliveri
Mrs Vanessa Oliveri
Parish Clerk

Agenda

1. **Apologies for absence**

2. **Declaration of Interests**

3. **Proposal to approve the minutes of the 19th November PC meeting**

4. **Matters arising from the November meeting**

5. **Public session for all items related to this Agenda**

6. **To receive the following reports:**
6.1 **Chairman's report (GS)**
6.2 **District Councillor's report (AC)**
6.3 **County Councillor's report (LL)**

7. **Planning (PW/JH)**
7.1 Planning Application Consultation 25/02956/HHD Kincardine House Bruern Road
Construction of open fronted car port.
7.2 Planning Application Consultation 25/02779/FUL Owls View Shipton Road
Demolition of existing stable block and erection of single storey extension to existing fitness studio.

8. Finance
8.1 RFO report- To receive and approve the RFO reports for November and December.
8.2 November and December summaries – Propose acceptance of the summaries.
8.3 To confirm membership of the Finance Committee (Fin Com)
8.4 To receive the approved Fin Com minutes of 9th December 2025.
8.5 To receive and approve the Fin Com minutes of 15th January 2026
8.6 To receive the updated draft 2026/27 budget and three-year plan.
8.7 To discuss the appointment of an Internal Auditor for 2025/26.

9. Section 137 grant applications
9.1 To consider a Section 137 grant application received from BODS/Saplings deferred from the November meeting.
9.2 To consider a Section 137 grant application received from the Wychwood Minis
9.3 To consider a Section 137 grant application received from the Wychwood Day Centre.
9.4 To consider a Section 137 grant application received from the CAB.

10. Village green

10.1 Football pitch improvement update (GS) - To receive an update.

10.2 Car park re-surfacing update (GS) – To receive an update and approve the recommended course of action.

10.3 Play equipment safety checks and remediation (PR/GS) – confirmation that the safety check schedule works for all councillors.

10.4 Update on contact with the Charity Commission in relation to the Recreation Ground Charity.

11. Website and email addresses (NG)

11.1 To receive an update on the provision and potential modification of the website and provision of gov.uk email addresses.

12. Biodiversity plan (GS/PW)

12.1 Update on fencing of ponds in Sarah's Meadow and the associated grant and provision of signage.

12.2 Update on provision of a management plan for Sarah's Meadow and initial work as set out in the Plan.

13. **Tree survey actions on priorities (RB) –** Recommendation on the preferred supplier of tree surgery

14. **Speed Reduction Measures –** To discuss speed reduction measures in the village.

15. **British Heart Foundation 65th Anniversary Living Memory Benches –** To receive an update.

16. **Salt/grit bin for Elm Close**
    To consider a request for a grit bin in Elm Close.

17. **Notice of Temporary Traffic Order – Burford Bridge**
    This order is being introduced because of raised pedestrian footway works at the Windrush Bridge which are anticipated to be completed on 13th April 2026. The effect of the Order is to temporarily prohibit through traffic proceeding in the whole length of the A361 through Burford between the A424 Fulbrook roundabout and the A40 Oxford roundabout.

18. **Public session for non-Agenda items**

19. AOB

20. **Date of Next Meeting: 18th February 2026**