Milton-under-Wychwood Parish Council Annual General Meeting

To all members of the Parish Council
You are summoned to attend the Meeting of the Council, to be held at Milton-under-Wychwood Village Hall on Wednesday 15 May 2024 at 1930.

Agenda

1. **Apologies for absence**

2. **Declaration of Interests**

3. **Election of Chair and Vice-Chair**

4. **Parish Clerk appointment (GA)**

5. **Proposal to approve the minutes of the April meeting**

6. **Matters arising from the April meeting**

7. **Public session for all items related to this Agenda**

8. **Co-option of councillors**
    a. **Co-option of John Pratt proposed**

9. **Register of Interests reminder (GA)**

10. **PC sub-committees/groups (GA)**
    8.1 Review of members for sub committees/groups
    8.2 Review of terms of reference for the sub-committees

11. **Confirmation of Councillors' roles (GA)**
    9.1 Geographical areas of responsibility
    2. Portfolios of Councillors

12. **Proposal to accept the Parish Council standing orders and new financial regulations (GA)**

13. **Proposal to approve amendments to the Risk Register following review of risk mitigations at FinCom**

14. **Adjustments to inventory of PC land and other assets (CT)**

15. **Review of subscriptions (CT)**
    Monthly Bank Charges - £8.00

Wordpress (village website) - £35.99
Fasthosts (village domain) - £19.19
Parish Online - £300
Google storage- £15.99
OALC - £398.52

16. S 137 (GA)

- **a. budget for 2024-25**
- **b. West Oxford Community Transport application for £4,500 to cover 2024/25 operating deficit**

17. Timetable of meetings for 2024-25 (GA)

18. S106 Expenditure and update (GA)

19. Planning (PW/PR)

- **a.** 24/01044/HHD, Erection of single storey front extension, Holly Cottage 74 High Street Milton Under Wychwood

20. Village Green (PR/JH)

21. Eco area (PW) – proposal to spend £241.27 on wild flower plugs to be planted on Sunday 9 June as part of Great Big Green Week

22. Internal Audit (CT)

23. Accounts (CT)

- **a.** RFO report
- **b.** To approve the April Receipts, Payments & Bank Reconciliation
- **c.** To approve the Bank Reconciliation as at 30/04/24

24. Public session for non-Agenda items

25. AOB.