Milton-under-Wychwood Parish Council

Minutes of an Extra-ordinary meeting of the Parish Council
held at 5.00pm on Tuesday 3rd February 2026
at Milton-under-Wychwood Village Hall

Present: Cllr Graham Smith, Chair
Cllr Alan Allday
Cllr Rod Blackman
Cllr Jeff Haine
Cllr John Pratt
Cllr Peter Rawlins
Cllr Pat Ward
Vanessa Oliveri, Parish Clerk
Chris Trotman, RFO

No members of the public were present although the meeting had been publicised in the normal places.

26/021 Apologies for Absence: were received from Cllr Nick Gibson.

26/022 Declaration of Interests: None.

26/023 To Receive Three Quotations to Resurface the Village Green Car Park:
The Parish Councillors received the three Village green car park resurfacing quotations at the meeting and discussed each one. In discussing the quotations the Councillors took into account the price, quotation against specification and confirmation of timing and timescale to complete the work.

Cllr Rawlins proposed to award the work to contractor (C) on the basis that it complies with the specification and offers the best value for money. Cllr Pratt seconded the proposal. All were in favour.

Cllr Haine would like re-assurance from the contractor that there will be no water or damp entering the Sports Club as a result of the works. Cllr Smith will raise that request with the contractor. Cllr Smith will also share the contractor's quote with Bentley to see if they have any comment or guidance.

The Clerk will contact contractor C to notify them of the Parish Council's decision and to ask for a specific start and completion date. The Clerk will ask them to attend a site visit to discuss the specification of work with Cllr Smith prior to commencing the project.

The Parish Councillors noted the funds already agreed for the project as follows:-

Generous offer from a benefactor	£12,000.00
Cotswold National Landscape	£10,000.00
Milton Sports Association	£10,000.00
MARC	£ 1,000.00
Welfare Trust	£ 1,000.00
TOTAL	**£34.000.00**

The PC noted thanks to the Welfare Trust and for its contribution of £1,000.00

The PC noted that owners of The Hare and the Co-op will be asked to make a contribution towards the project given that their respective customers make extensive use of the car park. The PC unanimously agreed that once all offers of funding have been received then the PC will fund any outstanding amount needed for the project.

The Clerk will notify contractor A that they have not been selected for the work. Contractor B will be contacted once contractor C has confirmed a start date and timescale for completion.

26/024 Any Other Business

- It was noted that an old van was being parked in the layby by the village green.
- The number of pot holes in various locations in the village was noted. Cllr Smith has reported some on OCC's Fix My Street site, including the one at the entrance to the car park and the spring in Upper Milton which causes potholes and difficult driving conditions in the winter months.
- Cllr Smith agreed to follow up the need of re-tarmacking the highways area to the entrance of the village green car park with OCC. Contractor C has noted they have good links with OCC and would be happy to discuss rectifying the entrance area with them
- The repair of the village green gates and stone pillar will be the subject of a separate project. The PC agreed to apply for grant funding from the National Lottery 'Awards For All' fund to help towards the repair of the metal gates and stone pillar. Three fabricators were noted and would be asked for quotations when required.
- The PC unanimously agreed for a plaque to be positioned at the Sports Club to record thanks to the various contributors of funds for the project.

  The meeting closed at 5.31 pm.