The Minutes of the MUW PC Special Finance Committee
held on Monday 23rd March 2026

1) In attendance: Cllr J Pratt, Cllr A Allday, Cllr J Haine, Cllr R Blackman, Cllr P Ward and Mrs V Oliveri, Parish Clerk.
Apologies: RFO Mr C Trotman, Cllr G Smith and Cllr P Rawlins.
Cllr Haine proposed Cllr Pratt be the Chairman for the meeting. Cllr Blackman seconded the proposal. A unanimous vote was taken of all in favour of the proposal.

2) Communication from OCC to GS – Cllr Smith had received communication from OCC saying that they weren't responsible for the area from the gates of the recreation ground car park to the road and will not be able to fund the resurfacing of that area.

3) To consider a written costed proposal from ODS for works to replace and dress the driveway at a cost of £675.20 + VAT. The Clerk provided guidance on the Financial Regulations under item 6.9 – The Clerk and RFO shall have delegated authority to authorise payments in the following circumstance (ii) payments of up to £2,000 excluding VAT in cases of serious risk to the delivery of council services or to public safety on council premises. This allows the Parish Council to spend £675.20 + VAT as it is for the public safety leaving the car park where there are pot holes and uneven surface.

4) To compare ODS cost with actual foreseen funds of the Parish Council – At the Parish Council Meeting on 18/03/2026 Chris Trotman, RFO had forecast the cash flow being just sufficient to cover the contracted project cost including VAT without breaking into the savings account.

   Cllr Ward had contacted County Cllr Liz Leffman notifying her of an additional unexpected cost of £675.20 + VAT as the County Council will not fund the resurfacing area noted in item 2 above. Cllr Leffman has confirmed via email that she has £1,000.00 in her County Council pot and will put this money towards the project. Cllr Ward agreed to complete the form provided by Cllr Leffman to obtain the funds.

5) To ascertain the position of The Hare to support the project as their customers use the car park – Cllr Smith is still pursuing to try and get some funds from The Hare to help fund towards the project. The MSA have confirmed that they have already approved funding £10,000 towards the project and will not be putting any further funds towards it while The Hare is not providing any funds to help.

6) To consider the ease of remedying existing holes in the driveway with concrete – ODS will carry out this work as part of the preparation.

7) To determine whether the Parish Council should accept the ODS proposal for the driveway works and how the work will be funded – The Councillors have considered the funding and agreed that the Parish Council can fund the additional £675.20 + VAT as noted above at item 3 of these minutes.

   The Clerk will contact Cllr Smith notifying him that the Parish Council can give ODS the go ahead to proceed with the additional piece of surfacing required. If Cllr Smith isn't available to notify ODS of the Parish Council's decision the Clerk will notify ODS. The Clerk will notify Chris Trotman of the decision.

8) If ODS proposal not accepted, to agree how to remedy the existing holes in the driveway with concrete only – This item was not required now.

   The meeting closed at 7.50pm.