Milton-under-Wychwood Parish Council Meeting
Wednesday 19th June 2019 at 7.30pm in the Village Hall

Present:
DCllr Haine (JH), Cllrs John Pratt (JP), Rawlins (PR), Chairman Trotman (CT), Young (PY).
Parish Clerk: Mrs J. Miller. 2 members of the public.

1. Apologies for absence:
GA and PW.

2. Declaration of Interests
JH declared an interest in Planning items.

3. Proposal to approve the minutes of the May AGM meeting.
It was proposed to approve the minutes of the May AGM. Vote taken; all in favour, motion carried.

4. Matters arising from the May AGM meeting
None.

5. Public session for all items related to this Agenda
It was noted that Littlestock Brook withstood recent heavy rainfall.

6. To receive the following reports:

6.1 Chairman's Report (CT)

Church wall: The architect involved has confirmed he is available to project manage the wall restoration, while Clerk is waiting for responses from other potential firms.

Sec 106 funding: GA has received several suggestions but very few formal submissions complete with costs and detail.

High Street traffic: There is concern among some residents about the speed at which some travel down the High Street, often mounting the pavement due to lack of passing places. LL is involving the Highways department for advice but it is problematic due to the need for residential parking places on the road. LL suggested that traffic calming measures may deal with the speed but not the pavement mounting.

Churchyard tree work: Emergency work was carried out to remove large branch from the tree which had fallen. The PC will shortly carry out a survey to identify trees requiring remedial work in the Churchyard and Elm Grove.

6.2 District Councilllor's Report (JH)

Pedestrian crossing at school: DCllr Acock has proposed a pelican crossing at Milton Service Station, however Shipton PC may be reluctant to contribute since the crossing is the Milton side of the school. JH has found funding within WODC for a Lollipop person which would more affordable. He proposed that WODC could cover the cost, with the PC being the employer. An advertisement for the role will be placed in the next PC newsletter. LL added that OCC could possibly fund the dropped curb there in conjunction with the Lollipop person.

6.3 County Councillor's Report (LL)

Road closures in the village: LL is aware of poor communication of road closures in the village. A new scheme will begin shortly to better coordinate utilities work taking place in hot spots.
OCC Recycling Strategy: LL reported that OCC consider that more education is needed to reduce household waste, of which a large proportion could be recycled. New schemes will make a huge difference long term. Target is to have 75% of waste recycled.
Cherwell partnership: Pilot schemes are working successfully within areas such as Highway maintenance and street sweeping and green infrastructure.

7. Proposal to cut back the copse on the Village Green (CT)

CT proposed to remove the smaller trees in the far corner of the Green to open it up. PR noted that antisocial behaviour will move to an alternative place. CT suggested that the Volunteers could do the work. Agreed in principle.

8. Proposal to survey the Churchyard trees (CT)

CT proposed to carry out a safety survey on the trees in the Churchyard trees and surveyed to limit any further emergency works being required. CT also suggested that Elm Grove trees need to be surveyed. Agreed in principle.

9. The Sands field footpaths (JP)

9.1 Discussion of the proposed diversion of footpaths 301/13 (whole) and 301/5 (part) in The Sands field – Application Ref: 18/03615/POROW PC

JP proposed to object to the proposed diversion of footpath 301/13 and instead suggest that it should be diverted to the route of the DMMO footpath to honour the many DMMO survey respondents who supported this route. Vote taken; motion was not carried. Clerk to write to WODC on behalf of PC advising No Objection to the diversions as proposed by WODC.

9.2 Consideration of response to the consultation to stop up the Parish Council's DMMO application in The Sands field

JP proposed to object to the developers use of sec 118, Highways Act (risk of antisocial behaviour) to oppose the DMMO application. Other similar routes in the village – Fettiplace, Reade Close, Lancut – do not experience this problem. Vote taken; motion carried. Clerk to write to WODC on behalf of PC advising Objection to invocation of sec 118, Highways Act and lack of its justification and detailing similar established routes in village that demonstrate they have no history of antisocial behaviour.

10. Proposal to approve the insurance schedule for 2019-20 (CT)

It was proposed to approve the insurance schedule renewal with the addition of the Village Green gates and the Green fencing. Vote taken; all in favour, motion carried.

11. Planning (PY)

The following applications were discussed and voted on. Please refer to www.westoxon.gov.uk/planning for further details.

11.1 19/01258/HHD Redwood, Frog Lane. *Alterations and single storey rear extension.* No objection.
11.2 19/01383/HHD Holly Cottage, 74 High St. *Demolition of rear two storey extension and conservatory, plus new front porch. Erection of two storey and single storey rear extensions plus new front porch.* No objection.
11.3 19/01641/HHD 24 Ansell Way. *Erection of single storey rear extension.* No objection.

11.4 <u>19/01374/HHD Owls View, Shipton Rd.</u> *Link to form new kitchen and two storey extension, added bio-diversity scheme.* Objection due to concerns about coalescence on the boundary.

12. Correspondence

The Square: Whilst Cottsway have repaired their section of the road, ownership is still in question for the remainder.

CT to attend the OALC AGM on 1st July.

13. Village Green

RoSPA inspection: This will take place in July and will included the tennis court, unfenced play area and toddler play area.

Weeds around the outside of the tennis court: Clerk to ask David Knight to spray the weeds.

Large holes around the copse area: Concern about injuries or falls due to the holes. PR suggested that these holes be filled.

14. Discretionary donations

14.1 To approve a donation towards 1st Wychwood Scouts group (CT)

CT proposed that the PC donate £186.15 to cover the whole cost for a recent purchase of shelters for the upcoming District Camp.

15. Accounts

15.1 To approve the May receipts, June expenditure, bank reconciliation

Bank balance at 31st May 2019: £123,859.44. It was proposed to accept the payments, receipts and bank reconciliation. Vote taken; all in favour, motion carried.

May Receipts	
Pizza van rent (Nov-Mar excl.Feb)	100.00
Cemetery-memorial stone	75.00
TOTAL	**£175.00**
June Payments	
Lengthperson materials	3.51
Clerk salary	401.81
Lengthperson salary	218.38
Grasscutting	1,577.50
Employer Pension contribution	24.27
Employee Pension contribution	40.45
Neighbourhood Plan Village Fete stall fee	20.00
Pipe work on Village Green	2,160.00
Mileage costs 62 miles @ £0.469 (CT@Allotments course)	29.08
Donation to 1st Wychwood Scouts for Camp shelters	185.15

Tree works in Churchyard	540.00
Donation to Milton Fete (approved May 19)	*100.00*
Village Green weed spray	372.00
Insurance 2019-20	1,529.81
Water bill Allotments	4.56
PAYE April-July	143.40
TOTAL	**£7,350.92**

15.2 To sign May bank statements (CT)

CT signed the bank statements.

16. Public session for non-Agenda items

No comments.

17. AOB.

Hole next to manhole cover in Reade Close: PR reported the hole which needs to be filled to prevent injury or accident. Temporarily filled with hardcore. Clerk to report to relevant authority.

Cemetery placements: PR reported a recent difficulty in placement of a memorial stone where there had been no interment of ashes or burial. He offered to meet anyone wishing to place a gravestone in the cemetery. Clerk will make contact with funeral parlours to ensure this arrangement is in place for future memorial stone placements where there has not been an interment.

Flood lights at Heath Farm: JP reported that the lights are no longer in use.

Barriers for Christmas Eve carols: JP enquired about whether barriers are required for the Christmas Eve carols. It was thought that this was unnecessary.

Parish field enquiries: Clerk has followed up enquiries about the status of the Parish Field and has been told that the Charity Commission will respond within the month.

Invite to opening of Wychwood Primary all-weather pitch: Clerk to forward details to PC.

CT closed the meeting at 8.45pm.